

# **The Parochial Church Council of** **St Mary and St Michael's Parish Church Trumpington**

## **Report for the Period from September 2020 - March 2021 and the Accounts for the year 1 January – 31 December 2020**

### **1 GENERAL**

#### **1.1 Aims & Purposes**

The Parochial Church Council (PCC) of St Mary & St Michael, Trumpington has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the parish church, the church office building (known as the Bakehouse) and the church hall, although the hall is let on a full repairing tenancy.

#### **1.2 Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship with our church and to become part of our parish community at St Mary & St Michael. The PCC maintains an overview of worship in the parish and discusses proposals from the vicar as to how our services and worship can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning church activities, the vicar, churchwarden and the PCC have had regard to the Charity Commission's guidance on public benefit and, especially, the specific guidance on charities for the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in God and Christ Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church building of St Mary & St Michael and the Bakehouse and that we ensure the continued maintenance of the church hall.

In 2020, the church raised £320 for school uniform for the Trumpington Federation Schools. In response to the Covid-19 crisis the church live-streamed services making them accessible from home. Initially using borrowed equipment to convert this into a long-term sustainable outreach, the church raised £3, 673 to purchase the appropriate technical equipment. Each year the church makes a grant of £500 to Mothers of Preschoolers (MOPS) and in August 2020, the church gave a grant of £3,000 in support of Dr. Helen Bell's work with the the Mother and Toddler Group and Hands-on-the-Circle (HonC).

## 2 VICAR'S REPORT

Since the last APCM in September, we have had two further lockdowns resulting in the majority of services being *Zoomed* in accordance with the regular pattern of services pre-Covid. The period from August to December witnessed a brief return to in-person services in compliance with all the Covid-inspired restrictions. Despite the online focus the church has seen new people coming to services and it has enabled experimentation with liturgy and music. We plan to continue to *Zoom* services going forwards as part of our normal routine when we are regularly back in the church building.

New streaming equipment has been installed and has made the operation much smoother. My thanks go to Kimberley St John-Green, Richard Elleray and Edmund Brookes for this project. It has taken a fair amount of time and research but we have arrived! Kimberley has been truly excellent in leading worship virtually and I am indebted to her expertise.

During Advent and Lent we held some themed discussions within the context of Sunday evening services, and in Lent, we held a course on Wednesday evenings which looked at global environmental issues from a Christian perspective. We have also looked at *Pastoral Principles* as recommended by the diocese, and as a preparation to studying *Living in Love and Faith* after Easter.

Junior Church has continued with the support of our dedicated leaders – Katie Howard, Gareth Atkins, Michelle Johnson and Sarah Gill. They have been delivering material for families in breakout rooms on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays of the month. This has given families the chance to be together enjoying age-specific activities as per pre-Covid times. The leaders have done a brilliant job in keeping everyone together.

M&M's (the joint Trumpington/ Newnham youth group) has been led by Steve Burgess and Gertine Blum (from St Mark's), meeting every fortnight on Sundays afternoons. The group attracts 8 or more young persons from age 10 upwards. This year M&M's managed some walks in Trumpington meadows and some games on Lammas Land before the recall to online activities. Sadly, Gertine is leaving but another representative from Newnham will be co-leading this group. M&M's plan to meet on Palm Sunday afternoon and meet monthly until August when it will take a break for the vacation period. In addition, we are currently looking into whether we can enter into an arrangement with the parishes of Newnham and Grantchester to employ a temporary Families Worker. In June we will welcome a new pioneer curate, Stephen Dove, who will have a particular focus on ministry in the wider community.

On an administrative note, the PCC has authorised the formation of sub-committees to enable matters that arise to be debated before the full meeting of the PCC takes place. There will be a lot of things to consider in the future and they will need more than 2 hours bi-monthly to discuss and carry forward. The PCC now has a Mission, Ministry and Outreach Committee (5 members and 2 co-opted), and a Fundraising, Finance and Fabric Committee (6 members). Each committee meets in the month before the full PCC and reports back to the full PCC, and each has a designated chair and co-chair. In addition, we have the GDPR committee (5 members) and the Pastoral Care group (5 members). If anyone would like to be involved in the Pastoral Care group, please speak to the Vicar.

### *Occasional Offices*

Mothers' Union baptism anniversary cards are sent from the church to all baptized babies and children from their 1<sup>st</sup> to 4<sup>th</sup> anniversaries. 23 cards were sent in 2020 and it is anticipated that 23 will be sent in 2021. From September-October 2020, we had four weddings. In May 2021 we will be conducting the first of 10 weddings. In December 2020 we had a double baptism (with 15 in the congregation) and in February 2021 we had a baptism (with 15 in the congregation).

### *Web Site*

After Easter we hope to go live with the new-look church website. The aim is to make information easier to find and to enable editing of the group sub-pages by authorised users. This will reduce the pressure on Dominic, our Communications Officer, to keep everything up to date.

Let's hope and pray that 2021-22 is a hopeful, productive year as well as being a time to incorporate what we have learned from the Lockdown experiences.

**Revd. Mandy Maxwell**

## **3 CHURCHWARDEN'S REPORT**

This report formally covers the period from the delayed 2020 APCM in September 2020, since when I have regretfully been on my own. I will start by saying that I would really like someone else to volunteer for the honourable office and role of churchwarden to work with myself, not only to share the position and its enjoyment but also able to continue when at some time it is inevitable that I must stand down.

In the last six months I have endeavoured to continue to the best of my ability to support Rev'd Mandy as she leads us and works very hard. The period may be characterised by the two further lockdowns and the seesaw of having services both in church and online, and just online. This has made it very difficult to make effective use of congregation members who wish to help with services as the requirements of any support have continually changed. However, we were able to celebrate the Birth of Christ in our physical church. I very much look forward to the resumption of in-person services (which will also be transmitted) when we can use the many volunteers wishing to offer their help.

Apart from supporting the Vicar in maintaining a good level of services, attractive to all members of our congregation, much effort has been expended in procuring equipment to "harden" our service transmission system using the *Zoom* platform. The appeal for funds to cover the equipment costs has been extremely successful and we now have a sustainable system which not only transmits services to members' homes, but also allows them to participate as if they are in the church building. Most of the equipment has now been purchased and some has been generously donated. Thanks to the technical skills of several congregational members we have achieved this stability legally, and without having to apply for a Faculty.

Keeping in touch with church members especially during the periods of lockdown has been very important. I have ensured that periodic but quite frequent letters from the Vicar and myself have been widely circulated, to update the congregation on developments and plans,

as well as helping maintain the cohesiveness of the whole church body. Presently they reach almost 100 households, mostly electronically but by post to those not on email.

*"The Trumpet"* has always been an important voice for the church and community. Since we were able to resume distribution in mid-2020, all subsequent issues have been circulated and almost fully distributed to 6,000 homes and we are very grateful to all those volunteers who have taken their daily exercise delivering it.

In summary it has been a very busy and challenging, but also rewarding time, and I hope that soon after the APCM we may return to some normality, whatever "normal" is.

The Terrier was last fully checked by myself and Sheila Betts in 2/20 and 9/20, and all items were in place. Given that it is only six months since the Terrier was 100 per-cent checked and the church building is locked, I have checked all the main and valuable items, especially the silver/frontals, etc., and found them all present. The streaming equipment will be added to the terrier before it is signed off.

**Edmund Brookes**

## **4 ASSISTANT PRIEST'S REPORT**

The past year started with my completing my initial ministerial education alongside taking a full part in services and the myriad other activities of a busy parish church. A highlight of the year came in July, when I completed my curacy and was 'signed off' to be available for wider deployment in the Church of England as a priest. The dictates of the pandemic meant that discerning a ministry to take forward into the decade ahead was particularly difficult this year, for example because the Diocese put a freeze on clergy appointments. I was honoured by the Parochial Church Council, who agreed to extending my licence as an assistant priest in situ and this was duly done, by the Archdeacon, on-line in November.

Since then, I have divided my time between supporting Mandy here in Trumpington, covering vacancies in and around Cambridge (since vacancies have been extended because of that self-same moratorium on appointments), and listening to the calls of Holy Spirit and Church to discern my future ministry.

It has been a privilege to be part of such a flexible and creative team as we have grappled with the challenges thrown up by the need to stream services in a pandemic. I have been heartened by the solutions that have emerged, and by the collective recognition that some of the lessons we have learned point to a pattern of enhancing our fellowship and worship in the years ahead - with an inspirational blending of live worship and on-line participation. I was particularly excited by the success of Messy Christingle and the potential revealed by people taking part in services from their homes.

As I write this, I look forward to more ways of extending our welcome to people both in the church buildings and at a distance; the Lent lunches, the course for *'Such a Time as This'* and a hope that we might be back in the church buildings around Easter are all concrete signs of our living congregational support, learning and worship.

**Revd. Diana Johnson**

## 5 LICENSED PREACHER'S REPORT

This year, I was officially authorised to be a licensed *Occasional Preacher* in the parish. For me, this has meant preparing and leading the morning service each month on the Third Sunday - and the pandemic has meant that these services have been exclusively online. These services have allowed us to use a wider range of music, to explore Bible stories together, and to develop an appreciation for the ways the internet can enable us to worship together even while separated.

I have also supported Izzie Sutherland Cash as she organised the mid-week evening-prayer services, and been reminder-in-chief for the weekly Sunday-morning meditation group, which have both been further opportunities to help nurture a dedication to worship and prayer in the church. It has been a pleasure and a privilege to serve the parish in these ways, and to involve a range of other lay people in leading worship. I've particularly appreciated Kimberley's support with managing the slideshows for the Sunday services!

**John Pettigrew, Occasional Preacher**

## 6 MESSY CHURCH

Messy Church is now running on a seasonal basis, beginning with pre-recorded sessions for the duration of the COVID-19 restrictions. It is hoped that it will be able to return in a face-to-face, hands-on form as soon as these are no longer in place. Our Messy Christingle received over 80 requests for packs and was broadcast on Facebook and YouTube (via the church website). This quasi-live format will be repeated whilst restrictions remain in place. We are focusing on opening up Messy Church to everyone and creating a welcoming space even in the virtual environment.

**Fiona Gabrielczyk**

## 7 MOPS (Mothers of Preschoolers)

This year has been an interesting one for Mops, going from regular well attended sessions to cancellation of sessions almost overnight. However we have managed to keep the spirit of mops going through a range of ways including: regular online meetings on Wednesday evenings; frequent crafts packs drops offs including a bonfire pack, cream top drop and craft packs; walks on Trumpington meadows when restrictions allowed; and well some regular yearly events such as online advent wreath making sessions and watching care in family online events. We have tried to keep engaging with all our regular mums and although many have been unable to join us online, there are others who now join us who previously couldn't attend in person sessions. We hope the mums feel continually blessed, part of a strong community and that we have continued to show them the love of Jesus during this difficult time.

**Leader, Emma Heras.**

## 8 CHURCH MUSIC

On Saturday the 24th of October 2020, our organist Geoff Symon gave a Thanksgiving Recital of Baroque music. With sensitive prayers and a reading by Mandy Maxwell and Diana Johnson they introduced our 'Talented organist' who then thanked them and their team for being so supportive this year. After extolling the integrity of our organ with its sensitive key action and fine stops, Geoff explained how he endeavours to recreate Bach's music in an authentic style. A large appreciative audience, safely distanced were rewarded on exit with a Terry's chocolate orange. Over £300.00 was raised towards *Zooming* equipment. Kimberley videoed the recital with great clarity and posted it on Youtube. Subsequently, Kimberley was able to show the organist on a screen at the front of the church. This has been a valuable contribution showing the organist taking a real part in the services. There was a carol service on the 20th of December 2020 and a Christmas Day service at 10.00am. Geoff played at both of these events. Our choir director Alan Howard assembled a fine choir for Harvest and Christmas. It was lovely to hear the Walford Davis version of O Little Town of Bethlehem together with old favourites such as *Infant Holy* and *Adam lay y bounden*.

Particularly beautiful on Christmas Day was the Vaughan Williams arrangement of *This is the Truth* with a lovely tenor solo and also a very sensitive performance of the Coventry Carol. The service ended with a rousing "Yea, Lord we greet Thee' with the Willcocks harmonies full blast on the organ. It is hoped to arrange further recitals this summer and choir items from Easter, circumstances permitting.

**Geoff Symon - Organist**

## 9 ELECTORAL ROLL

There have been few changes during the past six months, mainly due to the pandemic and normal services not being held.

At the last APCM in September 2020 there were 136 names on the roll, 35 of whom lived outside the parish. There are now 140 names, 40 of whom live outside the parish. *(to be updated after ER has been posted as required pre APCM)*

**Janet Hendy - Electoral Roll Officer**

## 10 SAFEGUARDING

The PCC is the main decision maker of the parish. Its members are clergy, church wardens and others elected by the Annual Parochial Church Meeting (APCM) of the parish.

The PCC and the incumbent have a duty of care under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (i.e. the duty to have due regard to House of Bishops guidance on safeguarding children and vulnerable adults) to ensure the protection of the vulnerable in their church community.

In terms of safeguarding, the incumbent and the PCC have complied with all the requirements:

- The PCC has adopted and implemented the House of Bishops' Safeguarding Policy 'Promoting a Safer Church', which is reviewed annually and displayed in church and on the website.
- The PCC has approved use of the *Parish Dashboards*, an online tool to help the Parish Safeguarding Officer (PSO) implement and work through the Church of England's Safeguarding Action Plan. The Parish is now working to Level 3.
- An appropriately experienced, named PSO (Sheila Betts) is appointed to work with the incumbent and the Parochial Church Council and a suitably-trained DBS assistant is appointed to help process safer recruitment checks (Joanne Davidson).
- A range of safeguarding policy statements and safer working practices are in place and have been reviewed since the APCM 2020.
- All church officers and those responsible for working with children, young people and vulnerable adults on behalf of the church are safely recruited and have done or are due shortly to do the Safeguarding training/s appropriate to their role/s. (Currently 34 active volunteers and 12 clergy/ALM/Ordinands/lay staff are currently DBS checked). Most have up to date safeguarding training at the appropriate levels (still to complete: C0 & C1 - 1; C2 - 1; S3 - 1)
- Appropriate insurance is in place to cover all activities undertaken in the name of the PCC which involve children, young people and adults.
- Procedures are in place for dealing promptly with safeguarding allegations or suspicions of abuse.
- All data protection legislation is complied with, especially in regard to using (e.g. storing) information about any church officers and any safeguarding records.
- Activity risk assessments are in place for each activity which is associated with either children or vulnerable adults and run in the name of the church. These will be reviewed before activities restart following closures for Covid-19.
- The PSO reports regularly to the PCC on safeguarding in the parish – safeguarding is a standing agenda item at each PCC meeting.
- An addendum to a hire agreement is always used when any person/body hires church premises for activity that involves children, young people or vulnerable adults.
- No safeguarding issues have been reported in the previous 12 months.

**Sheila Betts - Parish Safeguarding Officer**

## **11` DIOCESAN & DEANERY SYNODS**

Della Fletcher has served as an elected member of diocesan synod and as an ex-officio member of Cambridge South deanery synod and the PCC.

Izzie Sutherland-Cash and Ken Fletcher have served as elected members of the deanery synod and ex-officio members of the PCC. Synods serve as an important link between the parish and the wider church and a separate report for Deanery Synod follows.

### **Cambridge South Deanery Synod report for 2021 APCM**

Since the last APCM on 27<sup>th</sup> September 2020 Synod has met once on 17<sup>th</sup> November by *Zoom*.

All parishes felt able to pay their 2020 parish share and also hoped to meet their 2021 commitment, frozen by the diocese at the 2020 level due to the pandemic. No decision has yet been made on how to spend the deanery's £20,000 2019 rebate.

The Archdeacon of Cambridge had accepted the 2019 Deanery Plan and the meeting therefore approved it.

The following officers were re-elected unopposed:

Lay Chair	Richard Morgan
Secretary	Phillipa Pearson
Treasurer	Roger Lilley

Under AOB:

Della Fletcher reported that the Mothers' Union was sending information on the United Nations 16 Days of Activism against Gender and Domestic Violence, 25<sup>th</sup> November – 10<sup>th</sup> October, to all clergy in the diocese.

St Mark's are setting up an Eco church group in response to General Synod's aim for the Church of England to be carbon neutral by 2030. St Paul's, St John's, St Benet's and St Barnabas are also exploring this. The Rural Dean suggested having a speaker on this at the next synod meeting.

As churches (through the Cambridge Churches Homelessness Project (CCHP)) cannot offer the homeless night shelter during the pandemic, homeless people are being housed in a Cambridge Travelodge and CCHP has managed to find seven men and four women offers of permanent accommodation. Emergency accommodation has also been offered to those who need it. The accommodation accessed is paid at a rate of £25 per night, i.e. £750 for 30 nights. This is a reduction of £40 or more per night. CCHP thanks the churches involved for their valuable support.

**Ken and Della Fletcher and Izzie Sutherland-Cash**

## **12 CHURCH FLOWERS**

In spite of Covid restrictions we were able to decorate the church for Harvest, Remembrance Day and Christmas. On other weeks we had one pedestal at the altar for the benefit of any visitors, parishioners and *Zoomed* services. We welcome any new recruits to join us and look forward to a more stable pattern of arranging flowers in church after Easter 2021.

**Diana Jackson**

## **13 MOTHERS' UNION**

As a Christian mission charity, we seek to support families of all kinds. Wherever we work in the world the need to support families is now greater than ever. In over 80 countries, 4 million members worldwide share a vision to bring about a world where God's love is shown through loving, respectful and flourishing relationships.

Trumpington Mothers' Union branch is made up of 10 active and caring members. Although we have not been together since February 2020, we are keeping in touch with one another by phone and email. We are also continuing to be involved with the work of the Mothers' Union at these difficult times.

In April we were asked if we could help with the expected shortfall of a million pounds after the loss of income from conference room hire and fundraising events. We as a branch sent £100.

At Christmas time we as usual sent gifts to the Cambridge Women's Aid and Whitworth House who support young women. Their request this year was for Supermarket and Primark vouchers. We collected enough to be able to send 6 x £10 Primark vouchers to Whitworth House and 4 x £10 Asda and 3 x £10 Sainsbury vouchers to Cambridge Women's Aid. This year Mothers' Union took part in "The Big Give" Christmas Challenge which ran from 1<sup>st</sup> to 8<sup>th</sup> December. Our aim was to raise £50,000 for women in the Democratic Republic of Congo. The money to be used to support them through literacy and skills training to grow businesses, while building confidence to speak out and take on leadership roles in the community. Many of our members gave to this. It was fun watching the money coming in on line and within hours we had made our target and then exceeded it.

In July sadly we lost one of our members, Dr Anne Phillips, who died soon after celebrating her 90<sup>th</sup> birthday. She was a valued member of our branch with many stories to tell of her life as a missionary with her husband in Nigeria. It was in Nigeria that she was introduced to the Mothers' Union and became a member.

Our meetings in the Bakehouse are still suspended and this coming year can't be planned at the moment.

**Stella Chandler**

## **14 CHURCH FABRIC**

£3,089 is held within the Fabric Fund towards the provision of a disabled toilet within the church. Some Fabric Fund cash is also held in the PCC's general bank account to pay maintenance bills as they arise. The current unrestricted cash reserve is now seriously depleted but can cover likely additional roof repairs identified in late 2020.

During the year, the 2018 Quinquennial Inspection Report repairs were basically completed on budget, with some small works in the bell chamber outstanding. The significant work was in the South Chapel. Following a fall of plaster from the nave roof in the summer, it was possible as an emergency project to scaffold the nave at reasonable cost during the second Covid-19 lockdown to check the roof and undertake repairs. These were completed in time for Christmas services to be held in church, but further external exploratory work by steeplejacks will be needed in 2021.

Following the successful renewal of the public address system in late 2019, it was possible to link this to the Zoom system to enable home congregations to fully participate in services during the lockdowns. This will continue to be necessary and useful once freedom of personal movement is permitted sometime in 2021. Funds were raised specifically to purchase suitable equipment. In addition, a Broadband telephone line was installed in the church building to support this facility.

It is hoped that with the completion of two significant QIR repairs (2012 & 2018), ongoing repair work will be significantly reduced once the nave roof has been attended to.

## **15 FINANCIAL REPORT**

### **15.1 General Commentary**

The finances of the PCC have naturally been seriously affected by the Covid-19 pandemic. Open plate collections and Yellow Envelope gift aided donations were practically zero for 9 months of 2020, though regular monthly standing orders slightly increased and the PCC received a significant donation from a parishioner to partially offset the loss. The Church & Community Families Outreach Worker post was concluded at the end of August which slightly reduced the deficit. The PCC received a £10,000 anonymous donation which was very gratefully received. Overall prudence in previous years meant that the PCC was able to meet its full financial obligations, but again there was deficit on the General Account. This year the deficit was £11,500 which reduced the general reserve to £76,490 at the end of the year.

There were a small number of related party transactions. One member of the PCC (to the 2020 APCM) was remunerated to source advertisements and prepare the parish magazine, The Trumpet, for publication. The Church and Community Families Outreach Worker was ex-officio and the Parish Administrator was a co-opted member of the PCC until the 2020 APCM. No other PCC member received any remuneration except for the repayment of expenses incurred on behalf of the PCC.

### **15.2 Reserves & Funding Policy**

The PCC holds reserves to ensure it can meet its committed financial obligations. As at 31 December 2020, unrestricted reserves totalled £76,490, (2019 £87,987). While there is no specific target for these reserves it would be desirable to have a General Reserve of about 6 months' expenditure (c£81,000) provided the guaranteed regular income stream enabled a generally balance budget. The Fabric Fund reserve is held against any unexpected and sudden repair bills, and has been seriously depleted by the 2018 QIR and Roof repair works and only stands at £46,497. Small amounts of cash are held in the general account as part of restricted funds covering the Bells, Churchyard & Flowers.

It is PCC policy to invest capital sums as units in the CCLA/Central Board of Finance of the Church of England Investment Fund similar to most parish churches. The capital value of these funds slightly increased thanks to the cautious and prudent investment policy of the fund.

**Edmund Brookes - Treasurer**

## **16 STRUCTURE, GOVERNMENT & MANAGEMENT**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure 1956, Church Representation Rules 2020 and it is a registered charity.

The method of appointment of PCC members is set out in the Church Representation Rules.

### 16.1 PCC Structure

- Ex Officio: Incumbent, all other clergy and 2 members of Diocesan Synod
- Elected by parishioners: 2 churchwardens (only one churchwarden was elected in 2020)
- Elected by those members of the congregation who are on the electoral roll of the parish, up to 2 Deanery Synod representatives and up to 12 ordinary members
- Co-options by the PCC: to fill casual vacancies in elected membership plus a maximum of 2 others.

All those who attend our services are encouraged to register on the electoral roll and stand for election to the PCC. PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. New members will receive initial training into the workings of the PCC.

### 16.2 PCC Attendance

The full PCC has met 3 times (via Zoom) since the APCM 2020, with an average level of attendance of 95%. As explained above the PCC has a number of committees or subgroups dealing with particular aspects of parish life and some of these groups also involve other members of the congregation. The PCC's Standing Committee meets occasionally, as needed, between PCC meetings, to expedite issues.

### 16.3 Current Membership

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

#### Ex - officio:

- |                               |                                            |
|-------------------------------|--------------------------------------------|
| ● The Revd Dr Mandy Maxwell   | Vicar - Incumbent (Chair)                  |
| ● The Revd Marguerite Roberts | Associate Minister                         |
| ● The Revd Steve Harris       | Associate Minister                         |
| ● The Revd Diana Johnson      | Curate                                     |
| ● Mrs Della Fletcher          | Member of Diocesan Synod                   |
| ● Dr Helen Bell               | Member of Diocesan Synod (until July 2020) |

#### Elected:

- |                     |                                               |
|---------------------|-----------------------------------------------|
| ● Mrs Sheila Betts  | Churchwarden (until APCM September 2020)      |
| ● Mr Edmund Brookes | Churchwarden & Treasurer                      |
| ● Mrs Carolyn Aston | Deanery Synod Rep (until APCM September 2020) |
| ● Mr Ken Fletcher   | Deanery Synod Rep                             |

- Dr Gareth Atkins (Vice Chair)
- Mrs Almudena Cano
- Mrs Fiona Gabrielczyk (from APCM September 2020, previously co-opted)
- Mrs Sarah Gill (from APCM September 2020, previously co-opted)
- Mrs Janet Hendy
- Mrs Katie Howard
- Dr Michelle Johnson
- Dr Siân Jones
- Mr Chris Points
- Mrs Catherine Rowland
- Mrs Julia Smith (from APCM September 2020)
- Ms Izzie Sutherland-Cash Deanery Synod Rep (from APCM September 2020, previously co-opted)

Co-opted:

- Ms Rachel Acland (until APCM September 2020)
- Ms Joanne Davidson (until APCM September 2020)

Vacancies in 2021: Churchwarden, PCC Secretary, x 4 3-year vacancies for PCC members and x1 2-year vacancy for a PCC member.

End of term of office by APCM March 2021: Almudena Cano, Janet Hendy, Michelle Johnson and Catherine Rowland.

#### 16.4 Advisers to the PCC

Independent Examiner: Lisa King, Burdett King Accountancy Limited, 8 The Hamiltons, Newmarket, CB8 0NF  
 Inspecting Architect: Oliver Caroe RIBA AABC, Caroe Architecture, Office 5, Unit 8, 23–25 Gwydir Street; Cambridge CB1 2LG

#### 16.5 Administrative Information

St Mary & St Michael’s Church is situated on Grantchester Road, Trumpington. It is part of the Diocese of Ely within the Church of England.

The Parochial Church Council of the Ecclesiastical Parish of St Mary and St Michael Trumpington (working name PCC Trumpington) is a registered charity, registration number 1139132. The charity’s principal address is The Bakehouse, 1A Grantchester Road, Trumpington, Cambridge, CB2 9LH. All current PCC members are trustees of the charity.

Approved by the PCC on 1 March 2021 and signed on their behalf by The Revd Dr Mandy Maxwell, Vicar and Chair of the PCC: