

Annual Parish Meeting and Annual Parochial Church Meeting

on Sunday 27 September 2020 at 11.15am in the church and on Zoom*

AGENDA

Annual Parish Meeting for the Election of Churchwardens

1. Prayer
 2. Apologies
 3. Minutes of the 2019 meeting
 4. Election of Churchwardens
 5. A.O.B.
-

Annual Parochial Church Meeting

1. Apologies
2. Minutes of the 2019 meeting
3. Reports:
 - Electoral Roll Officer
 - Annual Report – PCC Secretary
 - Receipt of the Annual Accounts – PCC Treasurer
 - Churchwardens' Report – Fabric, Goods and Ornaments
 - Deanery Synod – see printed report
4. Election of Deanery Synod Members
5. Election of PCC Members
6. Appointment of Sidespersons
7. Appointment of Independent Examiner
8. Vicar's report
9. A.O.B

A short meeting of the new PCC will be held immediately after the conclusion of the APCM for the purpose of electing officers and the members of the standing committee.

Carolyn Aston
PCC Secretary
C 359224

* (Zoom link: <https://us02web.zoom.us/j/82814117406?pwd=a054TzB1ais5eWNxdlovWnozTis2QT09>)

Meeting ID: 828 1411 7406 Passcode: 013692)

**Minutes of the Annual Parish Meeting of St Mary & St Michael, Trumpington, held on
Sunday 28 April 2019 at 11.30 am
in the Church**

Present: Dr Gareth Atkins, Vice Chair of the PCC (in the chair), two churchwardens, 36 other members of the electoral roll and 1 other adult member of the congregation.

Dr Atkins opened the meeting with a prayer and then welcomed everyone to the meeting.

1. Apologies had been received from Denis Bartlett, Richard & Janet Elleray, The Revd Steve Harris, Katie & Alan Howard, Siân Jones and Reg & Muriel Tarrant.

2. Minutes

The minutes of the previous meeting, held on 22 April 2018, were agreed and signed.

3. Matters arising

There were no matters arising.

4. Election of Churchwardens

On behalf of the parish, Dr Atkins expressed enormous thanks to Sheila Betts and Edmund Brookes for their service as churchwardens over the past year, particularly in view of the vacancy. This was greeted with a round of applause.

Both churchwardens had expressed their willingness to stand again.

Sheila Betts had been proposed by Michael Hendy and seconded by Jonathan Spence and Edmund Brookes had been proposed by Janet Hookham and seconded by Catherine Rowland.

There being no other nominations, Dr Atkins declared Mrs Betts and Mr Brookes duly elected and thanked them for standing. Sheila noted that this being her 6th successive term as churchwarden, she would not be eligible to stand again in 2020.

The newly elected churchwardens would attend the Archdeacon's visitation St Clement's Church on Wednesday 1 May to be formally sworn in.

5. A.O.B

There was no other business and the meeting was then closed.

Secretary..... Chairman.....

Date.....

**Minutes of the Annual Parochial Church Meeting of St Mary & St Michael, Trumpington, held on
Sunday 28 April 2019 at 11.40am in the Church**

1. Present and apologies – as per the Annual Parish Meeting.

2. Minutes

The minutes of the previous meeting, held on 22 April 2018, were agreed and signed. There were no matters arising.

3. Reports

Electoral Roll Officer

Janet Hendy reported that a new electoral roll had had to be drawn up this year, as was the case every 6 years. All those on the old roll had to have completed a new application form to join the new roll. There had been 151 names on the old roll and there were currently 127 on the new roll, of whom 26 were resident outside the parish. A further 6 application forms had been received after the deadline, and those names would be added after today's meeting. This was felt to be a reasonably good response as numbers inevitably dropped when a new roll was compiled. Dr Atkins expressed thanks to Mrs Hendy for her continued service as Electoral Roll Officer.

Annual Report – PCC Secretary

Copies of the PCC's Annual Report had been circulated.

The Secretary, Carolyn Aston, reported that the PCC was very sorry that since the APCM 2018, we had lost not only our vicar, Revd Andy Chrich, but also our 2 curates, Revd Sarah Atkins and Revd Dr David Karoon. The PCC was very grateful to the churchwardens and everyone who had worked so hard, and were continuing to do so, to keep things going smoothly during the vacancy. We now looked forward to the arrival of our new vicar, Revd Dr Mandy Maxwell, in July.

She thanked everyone who had served on the PCC during the past year and those who were standing for election or re-election. She especially thanked Janet Hookham who was standing down, after serving first as churchwarden and then for 6 years as an ordinary member of the PCC, Andy Proudfoot, who had served one year as a co-opted member and then 2 years as an elected member, but who was standing down today, and Jackie Fish whose 3 year term had come to an end and who was not seeking re-election.

The sides-persons, who greeted everyone on arrival for services, were also appointed at the APCM each year, but names could be added during the year. New members of the team would be very welcome.

In response to a question re how much support the parish had received from the Diocese and Bishop during the vacancy, it was explained that we had had support from the Archdeacon, from the Rural Dean and from the Bishop's office, but there had been no direct contact with the Bishop.

There being no other comments or questions on the Annual Report, Dr Atkins thanked Mrs Aston. It was proposed by Michael Hendy, seconded by Sheila Betts and agreed unanimously, to adopt the report.

Annual Accounts – PCC Treasurer

The Treasurer, Edmund Brookes, presented for adoption the 2018 accounts, which had been examined and duly displayed on the church noticeboard for the requisite period prior to the meeting. Copies had been provided to all those present.

He drew attention to the following:

- General Receipts and Payments were set out on pages 5 and 6 of the accounts. The most notable change here was the full year's funding for and expenditure in relation to our Church & Community Families Outreach Worker.

- Ministry Share had been paid in full for the first time for many years, despite an excess of payments over receipts.
- The PCC had again benefited from an anonymous donation of £10,000, which had helped to offset the fact that Trinity College had not made any payments from its Vicar of Trumpington Fund during the vacancy, as we have had no vicar whose administration needed supporting. Payments should resume shortly and he would be approaching Trinity just as soon as Dr Maxwell was inducted.
- The Giving in Grace Appeal in the autumn had only been partially successful.
- He stressed that, even taking into account the significant unearned income (from investments, legacies and letting out the church hall to the Rainbow Nursery etc), there was a deficit on the general account of some £5,300. Without the unearned income, this figure would be £35,000, a sobering thought. If we were to fund capital projects in future other sources of revenue /capital would be required.
- That the PCC did not run out of cash on its General Fund was due to prudent cash management and the unearned income referred to, and we retained a declining reserve cash balance.
- The Fabric Fund was ring-fenced to ensure we had the resources to maintain the church building

He commended the accounts to the meeting. There being no questions, it was proposed by Diana Jackson, seconded by Fiona Gabrielczyk and agreed unanimously, to adopt the accounts.

Dr Atkins thanked Mr Brookes for his report.

Fabric Report

Mr Brookes, who had overseen the major fabric issues during the year was invited to report on these.

- He explained that the 2012 Quinquennial Repair programme had been substantially completed in 2018. Over the past 4 years the PCC has expended some £97,300 on major repair work to maintain the church building in the state it was in.
- Remotely monitored roof cameras had been installed to protect the ancient lead from theft. This had increased the insurance cover on any lead theft from 10% to 100%.
- As expected, the 2018 Quinquennial Inspection identified some further, but not so significant, work to ensure large maintenance bills were avoided in the future. This included some internal work and conservation. The architect was currently working up proposals to package the work efficiently, which would include more detailed examination by conservation specialists, notably in relation to the lead on the tower roof. There were only a couple of small urgent items. The likely cost over the next 4 years was roughly estimated at £40,000, and funds were in place to cover this and the accompanying adviser bills. The costs would be carefully managed and there would be no 'open cheque book'.
- There was sufficient cash in the Fabric Fund, separate from the General Fund, to cover likely bills. This account had been funded by bequests over the past few years, investment income and a small number of standing orders, but there was little money available for capital expenditure.

In answering questions:

- He explained that whilst the PCC had for some time been looking at how to improve the facilities in the

church, no conclusions had been reached prior to Revd Chrich's departure in 2018, which effectively put progress on hold. He and Mrs Betts had met with Revd Dr Maxwell to discuss, amongst other things, the space issues in the church, and she had visited Messy Church. She had indicated that she intended to take very careful stock of the situation and the views of all concerned, before leading the PCC and the whole congregation forward.

- He acknowledged that there were no sprinklers or fire alarms in the church. The building was insured on the basis that in the event of a fire, the stonework would survive, and if not, insurance would cover the cost of rebuilding. The church silver and records were stored in the safe.
- He explained that the process of procuring a new sound system had been very protracted, but some progress was now being made. A new proposal was being developed and he confirmed that the hearing loop would be maintained and extended.

It was noted that an appeal [a private venture, with the support of the PCC] had been launched to cover the cost of renovating the grave of Henry Fawcett and adding a plaque, to make him better known for his achievements as blind MP and Postmaster General.

Dr Atkins thanked Mr Brookes for his report.

Churchwardens' Report

Sheila Betts reported to the meeting on behalf of herself and Edmund Brookes.

All had been saddened by the news that Andy Chrich was moving on, but we had given him a good 'send-off' in June 2018 and a group had travelled by coach to witness his licensing at Christ Church Highbury in early July. We had also been very sorry then to lose both Sarah Atkins and David Karoon in the following few months.

Because of the vacancy, this had been an even busier year than usual and the churchwardens were most grateful for the help and support they had received to keep services running smoothly. She expressed particular thanks to Edmund for managing priest cover for services throughout the vacancy – more than 25 people had helped out for which they were most grateful. It had been a hard decision to reduce evensong to just once a month, due to very low attendances, and this would be reviewed after the arrival of the new vicar. Otherwise they had been heartened by the solid attendance at services throughout the vacancy, and especially for the major festivals.

A highlight of the year had been our first attempt at a Christmas tree festival, with the associated concert and carol service, and there were plans to repeat it this year.

The Terrier (inventory of fixtures and fittings) had been checked in February and there was nothing of concern.

Following comments from the church architect in the Quinquennial inspection, the upholstered chairs had been removed from the North and South Chapels, and efforts were being made to keep furniture and other items away from walls and monuments.

Barbara Burgess had kindly added the names of both Andy Chrich and Mandy Maxwell to the Roll of Rectors and Vicars and the sheet had been scanned so we now had an electronic version to go on the website and for easier future reference.

New seat cushions had been made for the Bakehouse office to create a more welcoming feel for visitors and for older children attending Junior Church. Much sorting out had taken place but this was not quite finished.

In retrospect, the churchwardens felt that the momentum of recent innovations had been maintained during the vacancy but there were always opportunities for parishioners - our community - to get involved. We needed:

- more Sunday volunteers – particularly just now for distribution of wine at communion, sides-people, drivers, coffee makers

- someone to sort out the rota for Sunday volunteers
- someone to organise the distribution of Christian Aid Week envelopes
- more help with Messy Church activities or preparing the meal – monthly on second Thursdays
- new recruits for Open the Book teams who present assemblies at the three primary schools – weekly on a Tuesday, Wednesday or Thursday
- help with looking after the church – e.g. tidying and updating noticeboards, and tidying the children’s area in the south chapel
- help in the churchyard – e.g. putting out the wheelie bins, weeding, checking the compost heap etc.

Anyone who could help was asked to speak to the churchwardens.

The churchwardens would be sworn in at the Archdeacon’s Visitation service and this year she and Edmund were due to attend on 1 May at St Clement’s in Bridge Street at 7.30pm and they hoped some parishioners would come along to support them.

They now looked forward to welcoming Revd Dr Mandy Maxwell as our next vicar and her licensing service would take place on Monday 15 July at 7pm. Everyone was welcome to attend.

Deanery Synod Report

A written report had been circulated to all those present and a copy is filed with these minutes.

4. Elections

PCC Members

There were 4 vacancies for 3-year terms. 5 nominations had been received:

- Gareth Atkins – proposed by Stephen Burgess and seconded by Helen Bell
- Fiona Gabrielczyk – proposed by Della Fletcher and seconded by Helen Singer
- Katie Howard – proposed by Carolyn Aston and seconded by Helen Bell
- Siân Jones – proposed by Chris Points and seconded by Edmund Brookes
- Chris Points – proposed by Edmund Brookes and seconded by Kim Eastwood

An election was held and Gareth Atkins, Katie Howard, Siân Jones and Chris Points were each declared elected for three years. The meeting expressed the hope that Fiona Gabrielczyk would be co-opted to the PCC for the forthcoming year.

5. Appointment of Sides-persons

The following were duly appointed as sides-persons:

Tricia Abraham, Carolyn Aston, Kay Barker, Christine Browning, Almudena Cano, Edward Chaplin, Nicky Chaplin, Jackie Fish, Della Fletcher, Ken Fletcher, Fiona Gabrielczyk, Janet Hendy, Michael Hendy, Joan Holloway, Janet Hookham, Estelle Howard, Diana Jackson, Gloria MacLeod, Catherine Rowland, Ruth Smith, Jonathan Spence, Barbara Thomson and Chris Walker.

6. Appointment of Independent Examiner

It was proposed by Joan Holloway, seconded by Ken Fletcher, and agreed unanimously that Mrs Lisa King of Burdett King Accountancy Limited be re-appointed Independent Examiner.

7. Vice Chair’s remarks

Dr Atkins explained that the Vice Chair of the PCC had no power, and no real role, except during a vacancy when they were required to chair PCC meetings. We would continue in this period of transition until the arrival of our new vicar in July. Those who had met Dr Maxwell had found her to be friendly, open, wise and good with people. She had

stood out as the candidate who would challenge us individually and as a congregation, and he looked forward to welcoming her.

Preparing the parish profile had been a good opportunity to review the parish and he saw a functioning parish with plenty of opportunities. The PCC's annual report showed how much was going on in and around the church. The mixture of old and new activities were a challenge and encouragement to us.

He was grateful to those who did things in the church, to those who used to do things but could no longer do so much, and to those who were grasping the nettle for the first time.

He expressed particular thanks to the churchwardens and to all who had helped them; to Estelle Howard for all her pastoral work around the parish and for taking the lead in this area during the vacancy; and to Helen Bell for all the work she was doing both within the church and out in the wider community.

There was work to do, but we could look to the future with confidence re the challenges ahead, and be encouraged.

8. The work of the Church and Community Families Outreach Worker – presentation by Helen Bell

Helen introduced herself and explained that her role involved making connections and reaching out into the community. She thanked all those who worked with her to make this possible. Her role was to get out to where God was in our community.

On her arrival in post, the church's work with children and families consisted primarily of Messy Church, Junior Church and MOPS. Since then she had worked with the Children's Centre at Fawcett Primary School and introduced Mossy Church (x 3 per year outdoor events), Circle of Security Parenting courses (she had run 3 x 8 week courses so far with another planned for June 2019), and out of these had come the Hands on the Circle (HonC!) Stay 'n' Play group which reached out to over 100 families, of whom 71 lived in Trumpington and of those, 50 were from the Clay Farm development.

She would give a longer talk about her work, to which all were welcome, on the evening of 15 May in the Bakehouse.

Dr Atkins thanked her for her presentation.

9. A.O.B

Ken Fletcher proposed and Michael Hendy seconded a vote of thanks to the churchwardens for their service beyond the call of duty during the vacancy, and this was agreed unanimously by acclamation.

Sir Nicholas Barrington expressed thanks to the flower ladies.

Michael Hendy noted when we had a vicar and 2 curates in place, we had received support from Trinity College's Vicar of Trumpington Fund, but regretted that when we were in vacancy, no such support was forthcoming.

Sheila Betts reminded those present that Anne Strauss was due to be ordained at Ely Cathedral on 30 June 2019.

The meeting closed with the Grace.

Secretary..... Chair.....

Date.....

OUR MOTHERS' UNION ANNUAL REPORT FOR 2019

Our Mothers' Union Membership stands at 12. Although we are only a small group we are very active and achieve quite a lot. New members are always welcome.

The Mothers' Union is a global, women-led, volunteer Movement. United in our diversity and living out our faith, we support individuals and families to transform their lives. Embedded in the Church and community, we have unprecedented reach that gives a voice to the stigmatised and vulnerable around the world.

We have continued to help with the work of the Mothers' Union at home and overseas and our total giving for the year amounted to £487.45 which included £263.50 for The Summer of Hope Appeal.

Our outing in June was afternoon tea at The Felix in Cambridge. We were joined by members from Stapleford Branch.

Our Annual Coffee Morning was very successful and all takings were given to The Summer of Hope Appeal.

On September 22nd., all members who were able, attended the 10 am Parish Communion in Trumpington Church and took part with the Readings and Prayers.

In November we had our Pre-Christmas Party and were joined by members from Grantchester. Together we collected 23 chocolate selection boxes for children whose fathers are in prison, 8 Toilet Sets and 2 Washing Up Bowls plus contents for Women's Refuges, especially those who were moving on to their own accommodation.

We also took part in the Christmas Tree Festival in Church during December and the theme of our tree was Away in a Manger.

We meet on the 4th Thursday of each month apart from June, August and December at 2.30 pm in the Bakehouse. Visitors are always welcome and information is available for anyone who wishes to join the Mothers' Union. Details of our Meetings and MU Contact are in The Trumpet.

Daphne Bridgeman

March 2020

ADDENDUM

Since writing this report, all our Mothers' Union meetings have had to be suspended due to the Coronavirus pandemic, and our August 2020 coffee morning, to fundraise for Mothers' Union projects, had to be cancelled.

We hope to be able to resume our usual branch activities some time in 2021. In the meantime, members are keeping in touch with each other by phone or email. We also receive the monthly Mothers' Union Diocesan Newsletter and *Families Worldwide* and *Families First*, the quarterly magazines produced by the national Mothers' Union organisation.

Deanery Synod report for APCM 2020

Due to the Coronavirus pandemic the Synod has only been able to meet twice since the APCM in 2019, no meetings at all having been held so far in 2020.

At the meeting in June 2019, held at St Philip's, Mill Road, The Revd Stewart Taylor, host vicar, gave a synopsis of the church and its work.

Following on from a discussion at the previous meeting, Fr Robert Mackley, Rural Dean, had been in contact with the Bishop's Chaplain regarding a permanent half-time stipendiary post for the Bishop's Officer for **Homelessness**.

Ministry share for 2020 was expected to increase by 2.5%, with 0.5% going towards new projects and 2% for an increase in clergy stipends.

Fr Robert advised that at the December meeting of Diocesan Synod, it had been agreed that the current number of **stipendiary posts**, 104, should be maintained in the Diocese, which meant that there was no financial pressure to reduce the number of clergy.

A **new Deanery Plan**, the first since 2006, had been drafted. Parish information had been written by clergy, the overview by the Rural Dean, and the Plan had been discussed at Chapter. In practice, having a Deanery Plan would mean that priests could now be made vicars/rectors rather than priests-in-charge of parishes. A plan would also strengthen diocesan support for resource and growth requirements in the deanery. The plan was due to be formally approved at the March 2020 meeting of the Synod, but that meeting had to be cancelled due to the Coronavirus.

The meeting in October 2019, held at St Andrews Chesterton, was a joint meeting with the Cambridge North Synod and Revd Dr Mandy Maxwell joined us for the first time as vicar of Trumpington.

The meeting was mostly given over to a presentation on **REACH** (Reimagining East Anglican churches as community assets for the common good) by Geoffrey Hunter (Diocesan Advisory Committee Secretary and Head of the Church Buildings and Pastoral Department).

REACH Ely is a 3-year project, part of a national project, to help communities make fuller use of their historic churches. It is implemented by the Diocese of Ely and Cambridge Judge Business School with support of All Churches Trust and Historic England.

The project will determine community values, needs and opportunities to build a relationship between communities and the church and a sustainable future for historic church buildings

1. What is the local community? The 97.7% on average who do not come to church services - the project wants to learn what sort of relationships individual churches have with their communities.

- do people not respond because they do not want to come?

2. How to reach the missing 97.7%

- perhaps they haven't been asked in the right way.

3. What is the overall aim of REACH Ely?

- to bring together the aims of Ely 2015 and the Taylor Review – Sustainability of English Churches and Cathedrals

- to make a toolkit for parishes to use

4. REACH Ely in an Urban/Suburban Context

- central Cambridge parishes, in general, have a small residential population and commuting congregation. So, who to reach out to?
- Suburban parishes have large residential populations
- Peripheral parishes are more like rural parishes
- there are opportunities for urban/rural cross-linking

5. The shape of the project over the next three years

1st year – working out how to do it – (work in progress)

2nd year – doing it

3rd year – telling everyone about it

- so far 35 churches have been looked at over such things as type of building, services, noticeboards, kitchen and toilet facilities, events, congregation to population ratio.

- the Diocese will be in touch with deaneries in the New Year with further details.

see www.REACHEly.org

After this presentation 4 students spoke of their year's experience on the *Mission Experience Scheme* being piloted in the city by Cambridge North Deanery. The work they were involved with included youth work, stewarding, planning events and being part of the church communities of St Andrew's, Chesterton and St Clement's. The project was being overseen by the Revd Nick Moir and funded by those churches. The participants lived in the vicarage at Barnwell, and also received theology education as part of the scheme.

The Synod has also received periodic reports from The Diocesan Synod and General Synod.

Deanery Synod representatives will be elected again at the APCM in 2020. Carolyn is standing down but Ken is eligible and willing to stand for re-election.

*Carolyn Aston and Ken Fletcher, Deanery Synod Representatives.
September 2020*